

Shine21 Early Intervention Assistant



**Hours of work – 13 hours a week (working Monday 09:00-14:30, Tuesday 09:30–14:30, Wednesday 09:00-12:00)
working 40 weeks a year (term time plus two weeks over the summer break)**

Contract Status - This role is initially for a period of 12 months and will be reviewed with the possibility of extension (subject to the financial position of the charity).

Salary – £7,020 per annum (£13per hour)

Reporting to – CEO/Early Intervention Lead

Closing Date – Friday 19 January 2024

About Shine21

Shine21 is a registered charity based in North Yorkshire. We support families with a child aged 0-7 who has Down Syndrome. Our main aim is to empower the parents to help their little stars shine.

Shine21 has grown significantly since it was established in September 2020. The growth in families and support needed has resulted in a growth in the number of sessions we deliver each week, resulting in the introduction of this position.

About our early intervention groups

Our early intervention groups cover all areas of the children's development. We welcome children age birth to 7 years and groups are broken down based on the children's development. Our sessions cover speech, language and communication, early maths skills, early reading, physical development and personal, social and emotional development. We aim for the sessions to be fun and engaging for the children while empowering the parents with the knowledge and resources they need to best support their child's development at home.

The role:

To assist in the running of the Shine21 early intervention groups and where required deliver the sessions under the guidance of the Early Intervention Lead. The role will allow the successful applicant to learn about the learning profile of children with Down Syndrome and have a meaningful impact on children's development.

We are looking for someone with an excellent rapport with young people who can adjust their social communication style according to the needs of the young person. We are looking for someone who is energetic, with a can do attitude, a love for learning new skills and who can see the full potential of children.

Duties include the following;

- To support the session leader in all aspects of delivering the intervention groups, speech groups, social communication groups and / or education groups when needed.
- To run the early intervention groups for the younger age groups, providing a safe and welcoming environment for families.
- Assist in the planning, preparation and delivery of activities, which meet children's individual developmental needs and follows the Shine21 curriculum.
- Adhering to all safeguarding requirements and procedures at all times.
- Maintain service-user confidentiality at all times.
- It is the nature of the post that tasks and responsibilities are, in many circumstances, unpredictable and varied. The post holder will therefore be expected to work in a flexible way.

Person specification

Qualifications

Essential	Desirable
	<ul style="list-style-type: none">• Makaton Level 1 or above

Experience

Essential	Desirable
	<ul style="list-style-type: none">• Experience of working with children with Down Syndrome or other additional needs.

Skills and Ability

Essential	Desirable
<ul style="list-style-type: none">• Excellent communication skills (written and spoken) with a range of ages and learning abilities.• Friendly and approachable with an ability to build effective partnerships with adults to achieve the best outcomes for children with Down syndrome.• Willingness to learn and expand knowledge on Down Syndrome and the therapy and support available.• Passionate about promoting positive awareness regarding Down Syndrome and the Shine21's mission and objectives.• Ability to work in accordance with Shine21 policy documents.• Access to your own PC.• Hold a clean driving licence and have use of a car insured for business use.	

Other information

- The role holder will be required to attend the early intervention sessions which are held at the Shine premises in Sutton on the Forest, York, YO61 1EN.
- The post is subject to an enhanced DBS disclosure which is funded by Shine21.
- Shine21 will fund necessary training as agreed with the CEO and Trustees.

To apply for this opportunity please send your CV and letter of interest by email to contact@shine21.org.